

Instructions to Applicants

1. Download copy of job description from the Web site (www.forrex.org).
2. In a separate covering letter, indicate how your skills, knowledge, and experience relate to the qualifications and duties as described in the advertisement and job description. Include with your application a copy of your curriculum vitae and 3 current references.
3. Complete and submit the following pre-screening written exercise:

Interest in sustainable and ecosystem-based approaches to forest management has never been greater in British Columbia. A number of recent initiatives in legislation and changes to international policies have put an increased emphasis on science and best knowledge-based decisions to reduce the risks associated with forest management practices. Knowledge acquisition and use in the areas of Indigenous knowledge, social science, economics, watershed management, conservation biology, and ecosystem productivity are priorities.

For this assignment, assume your audience is professional natural resource managers in government, industry, and First Nations who need to respond to increased expectations for ecologically based decisions. Specifically, they need to develop strategic and operational plans that are scientifically sound and balance social, ecological, and economic demands. In addition, assume many other issues currently pressure your audience. There is also little time or money to travel to extension events. Furthermore, your audience lacks some fundamental understanding of current social, economic, and ecological knowledge and may want speedy answers to address their problems.

In four pages or less, prepare a proposal outlining the steps you would take in designing an overall extension program for this type of audience in **the extension program area to which you are applying**. This would form your personal umbrella program plan that would guide the development of specific extension projects on an annual basis.

Your proposal should include: 1) primary client profile, 2) learning objectives, 3) technical content, 4) extension methods and materials, 5) a first-year timeline, and 6) provisions for program evaluation. Use of examples from BC ecosystems, research and policy and operational issues is suggested. Defend your approach in a one-page cover letter.

Your proposal will be evaluated on the basis of:

- writing (30 marks: clarity, organization, style),
- extension design considerations (40 marks: choice of approach related to adult learning principles and program evaluation), and
- technical content (30 marks: general understanding of the technical area you are applying to).

Submit your application by mail or email to:
Extension Specialist Referee
FORREX Forest Research Extension Partnership
Human Resources Department
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By email to: society@forrex.org